



# 2024 IHCC Winter Convention

February 8 – 10, 2024

Hilton Garden Inn, 3320 S 9th St, Salina, KS 67401

785-309-0440 for Hotel Reservations

## VENDOR CONTRACT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Products Sold: \_\_\_\_\_

### Fees are as follows:

Two 72" x 18" tables (side-by-side) \$50 per pair and 2 chairs per space. Total: \$ 50.00

Additional Tables \$25 per table. \$ 25 x \_\_\_\_\_ tables needed. Total: \$ \_\_\_\_\_

Electricity needed: \_\_\_\_ Yes \_\_\_\_ No

Electrical outlet access is limited and will be provided on a first-come-first-served basis.

Total Paid with Contract Total: \$ \_\_\_\_\_

Special Needs: \_\_\_\_\_

### SPACE RESERVED WITH PAID CONTRACT ON A FIRST RECEIVED BASIS

I/We the undersigned, have read, understood, and will abide by Chapter 3 2024 Winter Convention rules and regulations listed below. **Contracts are due back by Jan 15, 2024, and are on a 1<sup>st</sup> come, 1<sup>st</sup> served basis.**

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Make Checks payable to: **IHCC Kansas Chapter 3**

Mail to:

**Andy Rokala  
12853 SW 170<sup>TH</sup> Street  
Rose Hill, KS 67133**

Questions, please call or email:

**Andy at 218-349-8102 arokala54@gmail.com**

IHCC KS Chapter #3 and Hilton Garden Inn are not responsible for lost, stolen, and/or damaged items.

### RETURN THIS PAGE WITH PAYMENT IN FULL

\_\_\_\_\_  
Kansas Chapter 3 Use Only

Date Received: \_\_\_\_\_ Check Amount: \_\_\_\_\_ Check #: \_\_\_\_\_



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## Vendor Rules and Information

1. IHCC Winter Convention name or logo, clothes/items cannot be sold without the approval of Kansas Chapter 3.
2. All vendors will check in at the registration table.
3. Set-up time begins at 3 PM, Wednesday, February 7 and must be out of the room by 11 AM on Saturday to setup for Banquet.
4. Show times: 8 AM to 6 PM Thursday – Friday, 7 AM to 10 AM Saturday. Doors will be open to vendors for restocking at 7 AM and all vendors are to be at their spaces at the noted start times.
5. All vendors must stay in assigned areas.
6. At the start of the show, all aisles must be clear and for safety reasons, nothing is to be in front of tables or on the floor in front of tables. Do not block openings between vendor spaces.
7. All vendors must provide their own electric cords, tape to cover cord, and table covers.
8. No posting signs, banners, or advertising outside your own area.
9. No pets are allowed.
10. The use, possession, or consumption of alcoholic beverages are not permitted in the hotel conference rooms.
11. Vendor is responsible for all Kansas Sales Taxes.
12. After unloading, all vehicles must be moved to the parking area.
13. Lost, stolen and/or damaged items are NOT the responsibility of Chapter 3 or guests. Vendors and helpers accept full responsibility for any injury or loss to themselves or their property while attending the show.
14. Insurance: Vendor agrees to secure, at its own expense, a general liability insurance policy, with an insurance company authorized to do business in Kansas. Such policy shall name (A) International Harvester Collectors, Inc., (B) IHC Collectors Kansas Chapter 3 (C) as additional insured parties against all claims for injury or death to persons and injury to or destruction of property and may not exclude products-completed operations hazard coverage. The minimum limits of said insurance policy shall be one million dollars (\$1,000,000) for bodily injury, property damage, personal and advertising injury and products/completed operations hazard per occurrence, and two million dollars (\$2,000,000) in the aggregate for all coverages, the terms of such coverage to coincide with the term of the show days. At least ten (10) days prior to commencement of the term of this Agreement, Vendor shall either furnish Rainprotection.net with a Certificate of Insurance signed by an agent authorized to sign for the issuing company or arrange to purchase the required insurance through the Rainprotection web page link on the Winter Convention website. If said Certificate is not provided, Vendor shall not be allowed to participate in event.

Rainprotection may be contacted through:

E-mail at [sales@rainprotection.net](mailto:sales@rainprotection.net)

For general inquiries, by e-mail at [info@rainprotection.net](mailto:info@rainprotection.net)

Through the Rainprotection website at [www.rainprotection.net](http://www.rainprotection.net) the “contact” page

By phone at 800-528-7975 or by fax at 800-913-2711

By U.S. mail at: Rainprotection Insurance, ATTN: Catherine Cammereri, 39 Ryder Ave, Dix Hills, NY 11746.